2015

LATN 101 Elementary Latin 1

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LATN 101
Elementary Latin 1
Syllabus—Summer 2015

Instructor Information

Instructor: Jay S. Arns
Preferred method of contact: E-mail (arnsjs@xavier.edu)
Office Hours: By appointment on Skype (xu_latin), by phone, or in person as time permits.

Course Information

You must have and use an XU account (e-mail account that ends xavier.edu) and access to Canvas in order to keep abreast of assignments and manage course information and material. If you do not have daily access to Canvas, you cannot successfully fulfill the requirements for this course. Enrollment in this course constitutes an agreement on your part to read, understand, and follow the procedures and policies as outlined below.

The summer semester lasts only 40 days. Subtract 10 weekend days, 4 test days, and 4 study days. That leaves us with 22 days to cover 20 chapters of material. It is therefore necessary that you do some work every day during this semester. The schedule is tight, so please make sure you set aside a sufficient amount of time each day to read and absorb new material, review old material, and complete assignments/quizzes.

Course Description

This course introduces you to the grammar, morphology, syntax, and vocabulary of classical Latin as covered in the first 20 chapters of Wheelock’s Latin (7th edition).

The study of a language other than your own is invaluable in today’s globalized world. Study of a foreign language also helps you to better understand your own language as you draw comparisons about grammatical structures and etymology. In reaching at least high beginning proficiency, you will find yourself able to communicate basic information in uncomplicated situations, and/or to read uncomplicated texts in another language. Though you may not realize it until later, you will also achieve greater facility with your own language, and your empathy for others from different linguistic backgrounds will grow.

Course Learning Outcomes

Students who successfully complete this course will be able to:
1. identify accurately and consistently the main grammatical attributes of both nouns and verbs.
2. explain the grammatical case system and the uses of the individual cases.
3. translate moderately complex Latin sentences into idiomatic English.
4. translate moderately complex English sentences into grammatically correct and stylistically sound Latin.

Course Materials (Required)

Time Commitment Expectations
You will be expected to spend as much time on this class as you do on classes taught in a traditional format. We will not meet in person, so it is imperative that you check Canvas and your e-mail every day.

Technical Requirements
- Internet connection (DSL, LAN, or cable connection desirable)
- Access to Canvas through a supported Web browser (Internet Explorer, Firefox, Safari). To ensure that you are using a supported browser and have required plug-ins please run the Check Browser Tool from the Technology Services Web site.
- Check your computer against Xavier’s suggested minimum computer requirements: http://www.xavier.edu/ts/students/Computer-Recommendations.cfm

Technical Assistance
If you need technical assistance at any time during the course or to report a problem with Canvas, contact the HELP Desk at 513.745.HELP (4357) or visit the HELP Desk Web site.

Course Structure
Our course will proceed with this general method:
1) You will read the chapter (both in Wheelock and the Comprehensive Guide) and view 1-3 videos in which further instruction for the chapter’s material is provided;
2) You will then complete translation exercises from the textbook and submit them (the assignments themselves are listed on and will be submitted through the course Canvas page);
3) At the end of each chapter, you will complete a short quiz (once again, all done through the Canvas page);
4) Once the quizzes and translations have been submitted, you will receive feedback from me clearing up misunderstandings and indicating which material you should go back over (additional exercises from the book will also occasionally be recommended);
5) After every 5 chapters, there will be a summative test taken through Canvas.

Academic dishonesty in this course includes working with others on quizzes, translations, and tests. Academic dishonesty also includes using websites for Wheelock or translations instead of doing the work yourself. It is painfully obvious when students try to use Google Translate or similar translating tools. These are approximate translations only, and you will not likely spot the “tell.” But I will, and you will lose points accordingly. You and others in the class will also lose points for work that is so similar that it was obviously a collaborative effort or that one or the other copied. If you allow someone to copy, you will both receive a zero on the assignment and the Dean will be notified.

Deadlines will not be extended except for medical emergencies for which documentation must be provided. “I forgot,” “I didn’t read the e-mail/syllabus carefully,” “I was out of town,” “I didn’t have internet access,” and other such excuses are not sufficient. Late translation assignments will not be accepted. All other late assignments (including tests and the final exam) will be assessed a penalty of 10% for each day after the due date.

For a detailed list of assignments and their due dates, consult the course Canvas page.
Note: The schedule is subject to change in the event of extenuating circumstances. You are expected to check your e-mail daily and to adhere to the established course deadlines.

**Grading Policy**

**Graded Course Activities**
Your grade for this course will be calculated on the basis of the following graded activities:
1. translation assignments/discussion posts 10%
2. quiz average 15%
3. test average 60%
4. final exam 15%

The following percentages will be used to determine your final grade:

<table>
<thead>
<tr>
<th>Percentage Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>89-87</td>
<td>B+</td>
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<td>86-83</td>
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<tr>
<td>69-60</td>
<td>D</td>
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<tr>
<td>59-0</td>
<td>F</td>
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**Plagiarism**
Plagiarism will not be tolerated. Plagiarism fundamentally undermines the educational process and the level of trust between the instructor and the students. Plagiarism will therefore result in a zero for the assignment and the pursuit of disciplinary actions at the instructor’s discretion.

**Viewing Grades in Canvas**
Points you receive for scored activities will be posted to the Canvas Grade Book. Click on the My Grades link in the course menu to view your assignment scores.

**Grade Posting Policy**
In general, you should expect to receive feedback on assignments within 48 hours of submission. Exceptions to this will be noted in the course announcements in Canvas or by e-mail.

**Assignment Submission**
All assignments for this course will be submitted electronically through Canvas unless otherwise instructed.

**Late Work/Make-Up Work**
Late work will be assessed a penalty. After two full days, the assignment will not be accepted and the student will receive a zero for that assignment. Latin is a naturally cumulative subject, so falling significantly behind will dramatically limit your chances for success in this class. If you miss a test, contact me by e-mail to set up an alternate testing date.

**Incomplete Policy**
Assignments will be graded in part on how complete they are. An assignment that is only half-complete will receive at most a 50%, a quarter complete a 25%, etc.
Course Policies/Guidelines

Netiquette
The discussion boards are created to provide an opportunity for students to engage in meaningful conversation on a particular topic or issue. You are encouraged to provide your honest viewpoint, but be respectful of the views of your classmates.

Do’s
1. Do use correct grammar and spelling.
2. Do read the prompt, reflect on what you would like to say, and review what you’ve written before posting!
3. Do respect the privacy, beliefs, and opinions of your classmates.
4. Do challenge each other’s ideas but not each other personally.
5. Do remember to treat others as you would want to be treated.
6. Do stick to the discussion prompt at hand when posting to a forum.
7. Do use humor and sarcasm carefully. Students cannot see your facial expressions or hear any voice inflections.

Don’ts
1. Don’t type in ALL CAPS. This is regarded as shouting.
2. Don’t rant or flame. This is not the place to vent your anger or start a fight.
3. Don’t make inappropriate comments. Objectionable, sexist, or racist language will not be tolerated.

Academic Support

Learning Assistance Center
The Learning Assistance Center (LAC) provides support services to facilitate learning. The LAC has two main purposes: tutoring and disability services. The tutoring services include subject specific tutoring, drop-in sessions, study skills assistance, and Supplemental Instruction (SI). For students with documented disabilities, services include accommodations such as extended time on exams, reduced distraction testing environment, note-taking assistance, and assistive technology. Services are provided in a positive and encouraging environment, which promotes appreciation for diversity and cura personalis. Students in an online course can contact the LAC at 513.745.3280 to set up an appointment. The LAC is located in the Conaton Learning Commons room 514.

University Policies

Academic Honesty Policy
The pursuit of truth demands high standards of personal honesty. Academic and professional life requires a trust based upon integrity of the written and spoken word. Accordingly, violations of certain standards of ethical behavior will not be tolerated at Xavier University. These include theft, cheating, plagiarism, unauthorized assistance in assignments and tests, unauthorized copying of computer software, the falsification of results and material submitted in reports or admission and registration documents, and the falsification of any academic record including letters of recommendation. All work submitted for academic evaluation must be the student's own. Certainly, the activities of other scholars will influence all students. However, the direct and unattributed use of another's efforts is prohibited, as is the use of any work untruthfully submitted as one's own.
Copyright Policy
Copyright laws and fair use policies protect the rights of those who have produced the material. To help you familiarize yourself with copyright and fair use policies, the University encourages you to visit the library copyright Web page and download the following for reference purposes: http://www.xavier.edu/library/copyright/copyright_policy_2009.pdf

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Students with Disabilities
Any student who feels he/she may need an accommodation based on the impact of a documented disability should notify the course instructor and contact Cassandra Jones in the Learning Assistance Center at 513.745.3280 or e-mail her at jonesc20@xavier.edu to coordinate reasonable accommodations.