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1932-1933 Xavier University School of Commerce and Finance Evening Division Course Catalog

Xavier University, Cincinnati, OH

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XAVIER UNIVERSITY BULLETIN

PUBLISHED MONTHLY FROM MAY TO OCTOBER BY
XAVIER UNIVERSITY, CINCINNATI, OHIO

NEW SERIES, VOL. XVII

JULY, 1933

No. 3

SCHOOL OF COMMERCE AND FINANCE

EVENING DIVISION



ANNOUNCEMENTS FOR 1933 - 1934

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Cincinnati, Ohio, under the Act of August 24, 1912.

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Act of October 3, 1917. Authorized July 8, 1918.

GENERAL INFORMATION

Headquarters: Downtown building, Seventh and Sycamore Streets. Telephone Parkway 4040.

Admission: Though at least a high school education is desirable, the admission requirements are a minimum age of eighteen years and sufficient experience and ability to follow the lectures with profit.

Time: Classes are held on Monday, Tuesday, Wednesday, Thursday and Friday evenings, from 6:45 to 8:30.

Registration: Students are required to register during the week of September 18 to September 23. The Secretary's office will be open daily except Saturday, from 9 a. m. to 9 p. m.; Saturday, 9 a. m. to 1 p. m.

Opening: Classes will begin on Monday, September 25, 1933.

Calendar: Each semester shall extend for a period of fifteen weeks. Examinations are held at the close of each semester. Thanksgiving Holidays extend over Wednesday, Thursday and Friday, November 22, 23 and 24. Christmas Vacation begins Friday, December 22, after the termination of classes that evening. Classes will reconvene Wednesday, January 3. Washington's Birthday,

Thursday, February 22 is a Holiday. There will not be any classes on Thursday and Friday, March 29 and 30.

Tuition Rates:

	First Semester	Second Semester
One Subject	\$12.00	\$ 8.00
Two Subjects	20.00	10.00
Three Subjects	25.00	15.00
Four Subjects	30.00	20.00
Five Subjects	35.00	25.00

Correct English courses \$10.00 each semester.
Extra Credits \$5.00 each for each semester.

Laboratory Fees: Chemistry \$10.00 each semester.
Biology \$7.50 each semester.
Comparative Anatomy \$10.00 each semester.

NOTE: The courses in Bookkeeping and Accounting I, are held two evenings each week. Tuition rates for these two subjects are the same as if two subjects were taken.

Degrees: Degrees are given to those students of the School of Commerce and Finance (Evening Division) who complete satisfactorily the work scheduled under the respective departments.

Certificates: Certificates are granted to students upon completion of the four-year course in Accounting and Business Administration.

SCHEDULE OF CLASSES—1933-1934

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Accounting I Accounting II Accounting III and IV Advertising I Business English I College Algebra Correct English I History of Philosophy Major English Writers Secretarial Effective Speaking	Biology Business Arithmetic C.P.A. Review Commercial Law I Correct English II Ethics Bookkeeping Journalism Physics Literary Criticism	Chemistry: Inorganic Commercial Art Economics I and II Economics III and IV Freshman English Psychology Secretarial	Current History Bookkeeping Library Science Comparative Anatomy	Accounting I Advertising II Commercial Law III-IV Business English II Modern Languages Logic Chemistry: Organic Secretarial

XAVIER UNIVERSITY School of Commerce and Finance

EVENING DIVISION

Outline of Courses

ACCOUNTING

A-B.

Bookkeeping.

This course aims to teach the mechanics of business from the standpoint of the office. The student is taught how to write the history of the business. He learns the use and purposes of the various journals and how the facts recorded in these journals find their way into the ledger, or book of final entry. Business papers as actually met with in the daily routine of the business world are handled and studied by the student throughout the course.

This course has two main objects: (1) to prepare students for the regular Accounting Course; (2) to train students for the various duties required in regular office procedure.

William T. Burns, A.B.

101C.

Principles of Accounting.

A complete one-year course in the fundamentals of accounting. The transactions are founded on cases taken from actual practice. Beginning with accounts of a sole proprietor in single entry method, the change is made to double entry. The books are changed from cash basis to accrued basis. Simple trading goes over into manufacturing; partnership is added; a participation in the profits is sold to a third party; the original proprietor's part is taken by a new partner; the other partner dies; the business of the co-partnership is taken over by a corporation; good-will is involved in the transaction. A simple cost system is installed; goods are shipped and received on consignment; new capital is secured by a bond issue with a sinking fund clause; the corporation gets into financial difficulties; a receiver is appointed and the company is liquidated. Financial statements are interspersed; balance sheets; statements of income; profit and loss; of receipts and disbursements; of affairs and deficiency; of realization and liquidation.

Alfred E. Braun, B.C.S., C.P.A.

102C. Accounting Practice.

Special attention is given to problems relating to sole proprietorship, co-partnership, corporation, consolidations and holding companies. The asset and liability method is carefully compared with the profit and loss method; the relation of the statement of income and profit and loss on the balance sheet is explained. Co-partnership problems. Corporation problems relating to organization, receiverships, reorganization and sale relating to different kinds of capital stock, various assets, bonds, debentures, various liabilities, depreciation of property and plant accounts, valuation of raw material, goods in different stages of production, expenses, taxes.

Monday. Stanley A. Hittner, B.C.S., C.P.A.
Two credit hours each semester.

103C. Cost Accounting.

The sources of cost and their analysis from the raw material through all processes of manufacture to the finished product; the units of cost and their apportionment; cost of labor, skilled or unskilled; cost of storage, management and marketing; the cost of trading as distinguished from the cost of production of the finished product; the efficient method of cost keeping and comparative estimates of various systems of cost accounting; cost in relation to individual enterprises, co-partnerships and corporations.

Monday. Frank J. Crane, B.C.S., C.P.A.
Two credit hours each semester.

104C. Advanced Problems in Accounting.

The course of Advanced Problems in Accounting includes treatment of the newer vehicles and methods of business transactions; the growth of the corporation as a great factor in commercial, financial and industrial enterprises, as distinguished from the establishment owned and operated by the individual; and practical substitution of the corporation for the individual business; the advantages of the corporate form and operation over the individual method; the uses of the corporate method and its liability to abuses; the trust and the combine; their uses and their abuses; the right of capital to concentrate; development of natural resources through the corporation; natural and statute law in their application to the business problems presented by modern methods of business; the law of supply and demand; statutory powers and privileges of the corporation and its consequent responsibilities to the state and the business world.

Monday. William H. Moeller, C.P.A.

105C. Auditing.

The basic principle of an audit; how it is made; papers, books, accounts with creditors and debtors, banks and trust companies; vouchers; the auditor supreme in all departments of accounts, stock-taking, etc., from the beginning to the completion of his work; compilation of his report and its submission; absolute independence and integrity required in an auditing official, whether in State, municipal or private work; the several kinds of audits required in the newer methods of business today—banks, trust companies, corporations, fiduciary accounts, manufacturing establishments, commercial enterprises, insurance and railway companies, etc.

Monday. Frank J. Crane, B.C.S., C.P.A.
Two credit hours each semester.

106C. C.P.A. Review.

This course offers a review in practical accounting and is intended to assist students and others who are preparing to take the Ohio examination for Certified Public Accountant. Applicants for admission to this class should have completed the previous courses in accounting or have the necessary qualifications gained from practical accounting experience.

The course consists of lectures covering accounting theory, auditing, practical accounting, commercial law and discussions outlining the principles involved. It is based upon recent examinations by the various State Boards of Accounting and by the American Institute of Accounting.

Students will, in addition to the class exercises, be required to submit solutions to problems and questions.

Tuesday. William H. Moeller, B.C.S., C.P.A.
Two credit hours each semester.

ECONOMICS

101C. (a) Ethics.

A study of the fundamental principles of morality with their application to conduct in commercial and social life. Individual rights and duties; society, its nature, origin and purpose. Lectures, recitations and discussions.

Tuesday.
(First semester). Two credit hours.

(b) Special Ethics.

The application of the general principles of ethics to particular individual social rights and obligations. The right to property, life, honor; rights and obligations of domestic society, marriage and divorce; civil society, its nature and forms; the rights of civil authority; Church and State; the ethics of international relations, peace and war.

Tuesday.

Terence T. Kane, S.J., M.A., J.C.D.

(Second semester). Two credit hours.

102C. Political Economy.

The principles of economics. A treatment of the subject embracing the general theory of production, distribution, exchange and consumption. Lectures, problems and discussion, developing the meaning of economic questions.

Wednesday.

John A. Gaynor, A.B., LL.B.

Two credit hours each semester.

103C. Finance.

Money and Banking. Domestic and foreign exchange; nature and value of money; credit and the relation of money and credit to the prices and rates of interest; monometalism and bimetalism; fiat money; the currency system of the United States; the receiving teller and deposits; the paying-teller and his cash; departments of the bank—collections, discounts, collaterals, the stock, its ownership and transfers; the circulation of the bank; letters of credit; notes and drafts; national and State banks; the president, the cashier and the board of directors; the duties of each; meetings of directors; management; the clearing house; trust companies.

Wednesday.

William E. Chancellor, A.M.

Two credit hours each semester.

104C. Credits and Collections.

Nature and laws of mercantile credit; advantages and defects of the credit system; commercial rating; checks and safeguards; collections, exemptions and limitation.

Wednesday.

Wirt D. Hord.

One semester. Two credit hours.

105C. Investments.

Definition of investment; investment and speculation compared; history of modern investment; the industrial system; present conditions of investment; security; income; general survey of various classes and grades of investment; market elements; premiums and discounts, rates and bases; prices and quotations, salability. Government and State bonds; municipal and county bonds; corporation bonds; collateral bonds; income bonds, etc. Stocks, common and preferred; history of modern stock investment.

Wednesday.

Wirt D. Hord

One semester. Two credit hours.

106C. Transportation.

Transportation the keynote of commercial success or failure; the economics of transportation; the river and the railroad; ocean transportation; import and export duties; inland waterways and transportation; the improvement of the rivers and harbors, inland and seaport; passenger and freight traffic; classification, rates and charges; traffic policies; State and Federal regulations; intrastate and interstate commerce; the constitutional power of the Congress to regulate interstate commerce.

Wednesday.

Wirt D. Hord

One semester. Two credit hours.

107C. Economic Resources.

Raw materials; sources; transportation; treatment of natural products for market; various industries engaged in handling these materials; classification of subjects treated: food-yielding plants; plants producing textile materials, fiber, oils, gums, resins, dyes, drugs, wood. Inorganic products: minerals, building materials, fertilizers, pigments, lubricants, fibers, medical substances, acids, alkalis.

Wednesday.

William E. Chancellor, A.M.

One semester. Two credit hours.

108C. Industrial Organization.

Historical survey. The effects of the great inventions. The degradation and elevation of labor. Modern industrial tendencies; aggregation, specialization, standardization, division of mental labor. Forms of industrial ownership; individual, partnership, corporation, co-operative and governmental ownership. Planning departments; routing, despatching, time and motion studies, rest periods. Depreciation of wasting assets. Location, arrangement and construction of industrial plants. Problems of employment. Compensation of labor. Corrective influences—employees' service; factory welfare work, health conservation, sanitation, ventilation and lighting, housing, accident prevention and relief, financial betterment, industrial education and legislation, labor unions. Wednesday. William E. Chancellor, A.M.
One semester. Two credit hours.

109C. Marketing.

The essentials of buying and selling; the laws of supply and demand; advertising as a factor; the history and standards of merchandising in all its ramifications. Wednesday. William E. Chancellor, A.M.
One semester. Two credit hours.

COMMERCIAL LAW

101C. Contracts.

Elements of a contract; kinds of consideration; illegal, fraudulent and other void contracts; construction of contracts; verbal and written contracts; Statute of Frauds; how contracts may be terminated; specific performance; breach of contract; damages. Tuesday. Lawrence Kyte, A.B., LL.B.

102C. Corporations.

Forming a corporation; stock subscriptions; how a charter is obtained; rights and liabilities of corporation in States other than where chartered; by-laws; forms of corporate stock and rights of stockholders thereunder; common and preferred stock; acts beyond corporate powers; liabilities of stockholders and directors; rights of creditors; dissolution of corporations and how effected. Tuesday. Lawrence Kyte, A.B., LL.B.

103C. Agency.

The contract of agency; agency by ratification or estoppel; principals and agents; rights and duties of agents; termination of the contract of agency; what agencies may be revoked; remedies of agent and principal. Friday. Joseph Carney, LL.B.

104C. Partnership.

Articles of co-partnerships; rights and liabilities of co-partners; rights of creditors against co-partners and against the firm; special partners; silent partners; termination of co-partnerships; commercial paper of a co-partnership; accounting between co-partners; liquidation of assets. Friday. Joseph Carney, LL.B.

105C. Negotiable Instruments.

What instruments are negotiable; bills, notes, drafts and checks; acceptance of drafts, certified checks; defenses and suits brought on negotiable paper; rights and liabilities of endorsers; presentment; notice of dishonor, protest; certificates of stock; warehouse receipts, bills of lading, etc. Friday. Joseph Carney, LL.B.

106C. Bailments and Carriers.

Bailments. Mutual rights and duties of bailor and bailee; pledges; storage of goods; warehouseman; warehouse receipts, etc.

Carriers. Public and private carriers; shipments of goods; rights and duties of shipper, consignee and carrier; stoppage and loss in transit; bills of lading; State and Federal regulations, etc. Friday. Joseph Carney, LL.B.

107C. Insurance.

The fundamental nature of the contract of insurance; interests insurable and not insurable; effect of concealment of fact by the applicant for insurance; representations and warranties by the insurance company; rights of the insured under the policy; the standard fire policy and the standard life policy; development of the insurance field—accident; tornado, etc., guaranty, credit and liability insurance; bonding companies and their operations; premiums and assessments; stock, mutual and beneficial insurance companies and associations. Friday. Joseph Carney, LL.B.

108C. Sales.

The contract of sale; memoranda; immediate and future sales, time of delivery; shipment, rights and duties of consignee, consignor and carrier; stoppage and loss in transit; when the contract is closed; setting aside sales; warranties; sales by samples, by description, etc.

Friday.

John C. Thompson, A.M., LL.B.

109C. Property.

Realty; personalty; mixed; acquiring title to personalty by purchase, gift, finding and other means; estates in realty—fee simple, life, leasehold, dower, contingent interests, mortgages, deeds, conveyances, title by descent, devise, purchase and prescription, abstracts, remedies of purchaser and seller, taxation, assessments.

Friday.

Walter A. Ryan, LL.B.

110C. Bankruptcy.

Who may become bankrupt; voluntary and involuntary bankrupts; acts of bankruptcy; claims, preferences; discharges, etc. Appointment; purposes, rights and duties of receivers and creditors.

Friday.

Joseph Carney, LL.B.

Two credit hours each semester for Commercial Law.

SPECIAL COURSE FOR SECRETARIAL STUDENTS

A-B. Business English I.

This course treats in systematic fashion the essentials of English grammar such as the parts of speech and the correct use of words, particularly in the structure of the phrase, clause, and sentence. It gives a thorough foundation in the fundamentals of pure English. This, together with proper punctuation, is applied in practical effective business exercises and letters, which are calculated to impress upon the student the great value of a working knowledge of the fundamentals of English grammar and composition in order that he may write a good business letter.

Twenty-five different kinds of business letters are explained and studied, thus dealing with practically every phase of business correspondence. Five hundred business words and expressions are taught in this course in order that the student may have a comprehensive knowledge of the technical and scientific terms used in all types of office.

NOTE: A student who enrolls for this course will have frequent individual conferences with the instructor in order that he may more quickly and effectively overcome his particular weaknesses and thus reach a higher degree of excellency.

Monday.

Florence Tebbenhoff, A.B., B.E.

C-D. Stenography and Typewriting.

Shorthand.

Intensive study of shorthand with word and sentence drills. Reading and dictation of letters and articles.

Typewriting.

Instructions in the use of the typewriter and exercises for accuracy and speed. Letter writing and various forms are studied.

In connection with the courses in shorthand and typewriting, work will be presented in Office Procedure.

Monday, Wednesday and Friday.

Dictation.

A review of the principles of shorthand. Dictation and speed practice. The aim of the course is the development of facility in taking dictation and transcribing shorthand notes.

Wednesday.

Advanced Dictation.

Dictation and transcription of practical and difficult letters, editorials, lectures, and technical matter.

Monday.

Florence C. Albers, A.B., M.C.S.

ENGLISH**A-B. Business English.** (See page 11)**101C. Business English II.**

This course is planned for those who wish to equip themselves with a full and complete knowledge of the latest and most efficient methods for handling all forms of business correspondence. Particular emphasis is placed on the technique of good letter writing.

After a rapid review of elementary grammar, a detailed treatment of the advanced forms of grammar and correct sentence structure will be stressed. Hundreds of business words and expressions covering all phases of business life will be taught.

Various types of letters are explained and analyzed, such as letters of application, collection, adjustment, complaint and sales letters, as well as letters to agents, salesmen, and dealers. In all, forty types of letters will be taught.

NOTE: A student who enrolls for this course will have frequent individual conferences with the instructor in order that he may more quickly and effectively overcome his particular weaknesses and thus reach a higher degree of excellency.

Friday.

Florence Tebbenhoff, A.B., B.E.

Two credit hours each semester.

102C. Literary Criticism.

A study of the theory of criticism, a survey of critical standards, a study of the schools of criticism and the work of the chief literary critics.

Tuesday.

Alphonse L. Fisher, S.J., M.A.

Two credit hours each semester.

103C. Major English Writers.

The purpose of this course is to give the student an understanding of the beginning and development of English literature and an appreciation of it. Along with explanatory discussions of literature there will be comprehensive readings in Chaucer, Shakespeare, Milton, Pope, Wordsworth, Coleridge, Byron, Keats, Shelley, Carlyle, Ruskin, Tennyson, Browning, and some contemporary writers. The content of this course is equivalent to sophomore or junior English.

Monday.

Charles F. Wheeler, A.M.

Two credit hours each semester.

104C. Freshman English.

This course offers the fundamental principles of correct and effective writing. Themes will be corrected and returned. There will also be the reading of essays by contemporary thinkers and leaders, and a discussion of the problems they present. This course is equivalent to freshman English.

Wednesday.

Charles F. Wheeler, A.M.

Two credit hours each semester.

105C. Journalistic Writing.

This course consists in practical work in all phases of journalism. It includes newspaper organization, news reporting, lead writing, headline writing, editing copy, feature writing, editorial writing and proofreading. Special lectures will be given on libel and the ethics of journalism.

Tuesday.

Earl J. Winter, A.B.

Two credit hours each semester.

C-D. Correct English I.

This course in fundamentals is designed for the needs of busy, practical people who want to master the essentials necessary for a thorough command of English. The text treats only of those important rules of grammar, rhetoric and pronunciation without an understanding of which it is impossible to know fully what constitutes "Correct English."

Monday, 6:45-7:45.

Claude J. Pernin, S.J.

E-F. Correct English II.

The purpose of this class is to continue the work of the first fifteen lessons. This new series of lectures with printed instructions will solve the often expressed need for an advanced treatise continuing the course given in the first semester. It is rhetorical rather than grammatical, emphasizing force of language, power of expression and beauty of style, while not neglecting correct use of words, phraseology, sentence structure and paragraphs. This course builds on the fundamentals of Correct English I and enables the student to express himself clearly, powerfully and convincingly. An added feature at each session of the course will be the presentation of some prominent author with varied and appropriate illustrative material.
Tuesday, 6:45-7:45.

Claude J. Pernin, S.J.

LIBRARY SCIENCE

101C. High School Library Administration.

A practical course planned for the teacher-librarian, covering the principles of high school library administration with emphasis on special problems.
Two credit hours.

Hilda Glaser, B.A., B.S. in L.S.

102C. High School Book Selection and Reference.

A study of the books that enrich the teaching of high school subjects as well as the general and special reference books needed to round out the high school collection.
Two credit hours.

Hilda Glaser, B.A., B.S. in L.S.

103C. Cataloging and Classification.

An intensive study of the Dewey Decimal classification system and its practical application to the high school library. This course also includes an elementary grounding in the principles and methods of cataloging.
Two credit hours.

Hilda Glaser, B.A., B.S. in L.S.

104C. Cataloging and Classification.

A continuation of Course S.33.3.
Two credit hours.

Hilda Glaser, B.A., B.S. in L.S.

HISTORY

101C. Current History.

The object of this course of lectures is to take up facts of current interest and, while throwing them into their right historical, economical and ethical perspective, apply to them the rules of sound historical criticism.
Thursday.
Two credit hours each semester.

Peter J. O'Donnell, Ph.D.

ADVERTISING

101C.

This course is planned to give the student both a theoretical and practical knowledge of advertising. It embraces the history of advertising; the study of the general and specific purposes of advertising; the methods of securing data in research work; the actual preparation of copy; and a study of the mechanical features, such as layout, visualization, printing, type-faces, photo-engraving, media, merchandising, and budget.
Monday.
Two credit hours each semester.

Robert A. Ruthman, A.B.

102C.

This course is designed to give the advanced student a comprehensive knowledge of the actual problems of advertising. It includes the planning and execution of a complete national advertising campaign; the organization of a retail store; the preparation of departmental retail advertising; and a thorough study of both national and retail marketing problems.
Friday.
Two credit hours each semester.

Robert A. Ruthman, A.B.

MODERN BUSINESS ARITHMETIC

A-B.

This course is definitely planned for bookkeepers, salesmen, saleswomen, secretaries, business men, and clerks. It is designed to help their accuracy and speed. Problems given in the course correlate with the everyday activities of business, home, and society. The discussion in the text is arranged in four principal groups. The first group relates to the fundamental principles, the second to fractions, the third to percentage, and the fourth to interest. Each group contains two or more chapters and includes problems which make practical application of the principles discussed.
Tuesday.

Joseph Gigandet, LL.B.

A-B.

COMMERCIAL ART

Closely allied to the course in advertising is the course in drawing. It thoroughly treats elementary freehand perspective to equip the student with a working knowledge of the representation of objects. The course covers the following topics:

- I. Advertising Layout
 1. Deciding the optical center
 2. Balancing secondary art and type
 3. Perfectly visualizing the basic idea of the copy in the primary art work.
 - II. The Finished Art
 1. Pen and ink sketches
 2. Wash drawings
 3. Crayon sketches
 4. Scratch board
 5. Combination illustrations
 6. Water color
 7. Oil painting
 - III. Choosing the proper treatment for the subject matter of the definite advertisement at hand.
- Myer Abel

Wednesday.

EFFECTIVE SPEAKING

101C. Effective Speaking.

This is a practical course designed to meet the requirements of those who wish to improve their articulation, enunciation, inflection and general bearing in everyday conversation, business discussions and the making of formal speeches. The first hour is given to the lecture course in Correct English (see page 12); the second to the actual practice of the various kinds of public speaking and practice in the procedure of parliamentary practice.

Monday, 7:50-8:30. James E. O'Connell, A.B., LL.B., M.L.
One credit hour each semester.

SCIENCE

101C. General Inorganic Chemistry.

This course involves the study of non-metallic and metallic elements; fundamental laws; theories and principles underlying elementary chemistry. Demonstrations will be referred to frequently. Emphasis will be placed upon practical applications of chemistry.

Wednesday. J. F. Kowalewski, M.S.
Four credit hours each semester.

102C. Organic Chemistry.

This course will include principles and common reactions of aliphatic and aromatic compounds. Since organic chemistry touches practically every field of endeavor it should be of interest to everyone and should be of special value to pre-dental and pre-medical students, nurses, dietitians and laboratory technicians. Laboratory work accompanies the lectures.

Friday.

Four credit hours each semester.

J. F. Kowalewski, M.S.

103C. General Biology.

This course covers the fundamental laws, theories, and principles underlying the biological sciences. Protoplasm, the structure and function of the cell, representative plants and animals, and the principles of heredity are treated both from a biological and philosophical viewpoint.

Tuesday.

Three credit hours each semester.

James C. Perry, A.M.

104C. Comparative Anatomy.

A course in the comparative anatomy of vertebrate animals. This course is an intensive study of typical vertebrate animals of the various classes. The value of structural studies as basal elements of vertebrate anatomy and the principles of homology in the various groups are elaborated in the lectures. Lectures and laboratory.

Thursday.

Four credit hours each semester.

James C. Perry, M.A.

105C. College Physics.

First Semester: General course in Mechanics, Molecular Physics and Heat.

Second Semester: Electricity, Sound and Light, with occasional demonstrations related to the various laws of Physics. Lecture course.

Tuesday.

Two credit hours each semester.

J. F. Kowalewski, M.S.

101C. COLLEGE ALGEBRA

After a brief review of the foundations, the following topics are treated: variables and limits, binomial theorem series, logarithms, determinants, and theory of equations. Prerequisite: Entrance Algebra, one and one-half units, and Plane Geometry.

Monday.

Two credit hours each semester.

J. F. Kowalewski, M.S.

LOGIC

104C. Minor Logic or Dialectics.

The nature and laws of thought. Simple apprehension, judgments and propositions; reasoning. The categorical syllogism and its rules; the hypothetical syllogism. Other species of argument. Indirect reasonings, sophisms. Philosophic discussion.

Major or Critical Logic.

The nature of certainty and its elements. The fact of certainty as opposed to skepticism. The means of certainty in the senses, in the intellect, in authority and in common sense. Objective evidence as the ultimate criterion of certainty.

Friday. John E. Barlow, S.J., A.M., Ph.D.
Two credit hours each semester.

PSYCHOLOGY

105C. General Psychology.

An outline of general psychology embracing the following subjects: The cerebro-spinal nervous system with its native and acquired possessions; consciousness and attention; the phenomena of sense life, the laws and kinds of sensation; the precept, the visual and tactual perception of space and time, the laws of association; appetitions, instincts, emotions. The higher aspects of psychology; the phenomena of rational life; intellectual concepts, their origin and development; reference, judgment and the reasoning processes; rational appetency, free will and determinism; the human soul, its nature, origin and destiny; the nature of and problems arising from the union of soul and body. Practical applications to social and economic problems will be made at all stages of the course.

Wednesday. John E. Barlow, S.J., A.M., Ph.D.
Two credit hours each semester.

103C. HISTORY OF MODERN PHILOSOPHY

A continuation of Course A. Aristotle to Descartes. The Fathers of the Church, the mystics, St. Thomas Aquinas. Vital modern problems embracing the psychology of religion, the analysis of faith, and certitude, the basis of modern science will be treated in this Course. Open forum discussion.

Monday. Murtha Boylan, S.J., A.M.
Two credit hours each semester.

MODERN LANGUAGES

French

101C. Intermediate French.

Talks on the times of the author and contemporary writers. Grammar drill incidental to the text and as called for by the needs of the class.
John F. Graber, A.M.

102C. Advanced French.

Study of the character of the period of Louis XIV. Sketches of Racine, Corneille, Bossuet, Mme. de Sevigny, and other prominent writers of the period.
John F. Graber, A.M.

German

103C. Intermediate German.

A series of five short stories by writers of the late nineteenth and early twentieth century. Edited by Harold Bender and illustrating the modern trend in German literature.

Friday. John F. Graber, A.M.

104C. Advanced German.

It seems especially fitting during the centenary of Goethe to devote the time to the study of one of his masterpieces. To those who have read Hermann und Dorothea during the spring semester, this will offer a striking contrast and deepen their appreciation of the poet.

Friday. John F. Graber, A.M.

Spanish

105C. Intermediate Spanish.

Advanced grammar; idiomatic uses of the prepositions; irregular verbs requiring a preposition. Composition and conversation. Reading: Perez Galdos, Valdes, Valera, Alarcon and others.

Friday. Francisco Peña, M.D.

106C. Advanced Spanish.

Reading of the works of the best Spanish authors; conversation. This course will be conducted entirely in Spanish.

Friday. Francisco Peña, M.D.

Languages—Two credit hours each semester.

PRE-LEGAL COLLEGE COURSE

The minimum requirement for admission to the Bar Examination of the State of Ohio, in addition to high school work, is sixty semester hours of College work with the qualification of entering Junior class in the College of Arts of an approved university.

The School of Commerce and Finance offers a schedule which enables the student to meet this requirement in three years at night.

In general, preparatory courses for law students should include English, Latin or a modern language, History, especially the constitutional history of the United States and of England, Logic, Ethics, Psychology, Mathematics and Social studies.

	Credit Hrs.		Credit Hrs.
English.....	12	Economics.....	3
History (English).....	6	Expression.....	2
Latin.....	11	History (American).....	6
Political Science.....	10	Philosophy.....	6
Sociology.....	6		

Electives: Economics, Education, History, Political Science, Psychology, Science, Sociology, a second modern language.

For students who have advanced standing or are transferring from other departments to the law preparatory course, work in Economics, English, Literature, Logic and Psychology is recommended.

For further information address

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