

2016

SPAN 101-05F Elementary Spanish

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Elementary Spanish 101-05F Syllabus

Instructor Information

Name: Olimpia Loveland

Email: lovelando@xavier.edu (preferred method of contact). You can expect a response to email within 24 hours M-F.

Office Hours: Via Skype Tuesday and Thursday 7 pm - 8 pm or by appointment. Skype username: profesora.loveland

Course Information

Course Description

This is the first course in a two- online course sequence of basic Spanish language and culture. It focuses on comprehension as well as on verbal and writing skills. It creates awareness of Hispanic cultures, Spanish-speaking countries, and the people in these countries. It also nurtures an interest in foreign languages and cultures, thereby creating life-long language learners. A comfortable environment for learning will be provided and concern for students' progress and well-being will be shown, since these factors are crucial for effective foreign-language acquisition. The flexibility of this distance learning course allows students to access tutorials, exercises and other materials at their own convenience, but still on an everyday basis.

The course has seventeen modules, with scheduled assignments due throughout.

Course Learning Outcomes

- Interpret Spanish spoken at lower-than-normal pace related to greetings, life at the university, family, hobbies, traveling, and shopping.
- Communicate in spoken Spanish ideas and information using proper grammar including nouns, pronouns, adjectives, and verbs in the present and past tense.
- Translate written Spanish dealing with subjects described above.
- Communicate in grammatically-correct written Spanish, ideas and information dealing with subjects described above.
- Articulate knowledge of some aspects of the culture of Hispanic communities in the US and Canada, Spain, Ecuador, México, Puerto Rico and Cuba.

Course Materials

- Adelante Uno (2nd Edition) – Vista Higher Learning. You need the Student Textbook and the Supersite Code (w/ WebSAM). The product number is: ISBN: 978-1-61857-928-7
- A Canvas account.
- A Skype account.

Time Commitment Expectations

This course is seventeen weeks in duration, with a few hours required prior to the beginning of the course for introductory activities, and is entirely online. Plan to spend a minimum of 8-10 hours per week (probably more during some weeks) working on the course. Participants are expected to log on to the course 4-5 days per week to complete the required assignments. Try to let 24 hours be your maximum absence from the course.

If you find that you have any trouble keeping up with assignments or other aspects of the course, make sure you let the course instructor know as early as possible.

Technical Requirements

- Internet connection (DSL, LAN, or cable connection)
- Access to Adelante Uno Supersite (w/WebSAM) at Vista Higher Learning. You will have access to the Supersite when you purchase your materials
- Access to Canvas through a supported Web browser (recent version of Firefox, Chrome or Internet Explorer)
- Check your computer against Xavier's suggested minimum computer requirements: <http://www.xavier.edu/ts/students/Computer-Recommendations.cfm>
- Headset (earphone and microphone combined)

Technical Assistance

- For help with Adelante Uno (Vista Higher Learning), go to <http://vistahigherlearning.com/contact/help>
- For technical help with Canvas click on the "Help" button on the lower left corner of the main screen or click here for [Guides for Canvas](#). You will then see a drop down menu with a variety of options including a 24/7 phone or chat option.
- For help with Skype go to <https://support.skype.com/en/>
- For any other technical assistance during the course, or to report a technical problem, contact the HELP Desk at (513) 745-HELP/4357 or visit the [HELP Desk Web site](#).

Course Schedule

Each module consists of learning activities and the assignments listed below. Activities should be completed sequentially within the timeframe designated for each module. Activity and assignment details will be explained within the corresponding course modules in Canvas. If you have any questions, please contact the course instructor. All modules are accessible at all times.

Start Here (opens August 15, 2016)

Due: 8/17 at 11:59 p.m.	Discussion: Introduce Yourself
Due: 8/18 at 11:59 p.m.	Read: The syllabus
Due: 8/18 at 11:59 p.m.	Quiz: Complete a quiz about the information in the syllabus
Due: 8/19 at 11:59 p.m.	Discussion: Reply – Introduce Yourself
Due: 8/19 at 11:59 p.m.	Purchase: Your Vista Higher Learning "Adelante" license
Due: 8/19 at 11:59 p.m.	Register: For this class on the Vista Higher Learning website

Module 1: August 22 - 28: "Lección 1 - Greetings, Nouns, Articles, and Numbers 0-30"

Due: 8/24 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Contextos: "Hola" ¿qué tal? and Fotonovela: "Bienvenida Marissa"
Due: 8/27 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 1.1: Nouns and Articles, and Estructura 1.2: Numbers 0-30
Due: 8/28 at 11:59 p.m.	Quiz: Lección 1

Module 2: August 29 – September 4: "Lección 1 - Present Tense of the Verb "Ser" and Telling Time"

Due: 8/29 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Contextos: Adelante - Panorama: Estados Unidos y Canadá
Due: 8/29 at 11:59 p.m.	Discussion: Initial Post - Hispanic Communities in the US and Canada
Due: 8/31 at 11:59 p.m.	Discussion: Response - Hispanic Communities in the US and Canada
Due: 8/31 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 1.3: The Present of "Ser"
Due: 9/3 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 1.4: Telling Time
Due: 9/4 at 11:59 p.m.	Test on <i>Adelante</i> VHL: Lección 1

Module 3: September 5 - 11: "Lección 1 - Speaking Assessment 1 and Composition 1"

Due: 9/5 at 11:59 p.m.	Assignment: Speaking Assessment 1: Presentaciones
Due: As scheduled	Speaking Assessment on <i>Skype</i> : Speaking Assessment 1: Presentaciones
Due: 9/11 at 11:59 p.m.	Assignment: Composición 1 - First Draft: The Visiting Professor

Module 4: September 12 - 18: "Lección 2: School Life, Present of -ar Verbs, and Forming Questions"

Due: 9/13 at 11:59 p.m.	Schedule Dialogue with your Partner: Un nuevo amigo
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Due: 9/14 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Contextos: "En la Universidad" and Fotonovela: "¿Qué estudias?"
Due: 9/17 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 2.1: Present Tense of -ar Verbs, and Estructura 2.2: Forming Questions in Spanish
Due: 9/18 at 11:59 p.m.	Record Dialogue with your Partner: Un nuevo amigo
Due: 9/18 at 11:59 p.m.	Quiz: Lección 2

Module 5: September 19 - 25: "Lección 2 - Present Tense of the Verb "Estar" and Numbers 31 and Higher"

Due: 9/19 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Adelante - Panorama: España
Due: 9/19 at 11:59 p.m.	Discussion: Initial Post – España
Due: 9/21 at 11:59 p.m.	Discussion: Response - España
Due: 9/21 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 2.3: Present Tense of "Estar"
Due: 9/24 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 2.4: Numbers 31 and higher
Due: 9/25 at 11:59 p.m.	Test on <i>Adelante</i> VHL: Lección 2
Due: 9/25 at 11:59 p.m.	Assignment: Composición 1 - Final Draft: The Visiting Professor

Module 6: September 26 – October 2: "Lección 3: Family, Descriptive Adjectives and Possessive Adjectives"

Due: 9/28 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Contextos: "La familia" and Fotonovela: "Un domingo en familia"
Due: 10/1 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 3.1: Descriptive Adjectives, and Estructura 3.2: Possessive Adjectives
Due: 10/2 at 11:59 p.m.	Quiz: Lección 3

Module 7: October 3 - 9: "Lección 3: Present of -er and -ir Verbs and "Tener" and "Venir" Verbs"

Due: 10/3 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Adelante - Panorama: Ecuador
Due: 10/3 at 11:59 p.m.	Discussion: Initial Post – Trekking in Ecuador
Due: 10/5 at 11:59 p.m.	Discussion: Response – Trekking in Ecuador
Due: 10/8 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 3.3: The Present Tense of -er and -ir Verbs
Due: 10/9 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 3.4: The Present Tense of "Tener" and "Venir"

Module 8: October 10 – 16: "Lecciones 1, 2, and 3: Speaking Assessment 2, Review for Partial Exam 1, and Partial Exam 1"

Due: 10/10 at 11:59 p.m.	Assignment: Speaking Assessment 2: La familia
Due: As scheduled	Speaking Assessment on <i>Skype</i> : Speaking Assessment 2: La familia
Due: 10/15 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Review: Lecciones 1, 2, and 3
Due: 10/16 at 11:59 p.m.	Exam: Partial Exam 1

Module 9: October 17 - 23: "Lección 4: Pastimes, Present Tense of "Ir," and Stem Changing Verbs e->ie and o->ue"

Due: 10/18 at 11:59 p.m.	Schedule Dialogue with your Partner: Entrevista
Due: 10/19 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL : Contextos: Los pasatiempos and Fotonovela: Fútbol, cenotes y mole
Due: 10/22 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 4.1: Present tense or "ir", and Estructura 4.2: Stem Changing verbs e->ie and o->ue
Due: 10/23 at 11:59 p.m.	Record Dialogue with your Partner: Entrevista
Due: 10/23 at 11:59 p.m.	Quiz: Lección 4

Module 10: October 24 - 30: "Lección 4: Stem Changing Verbs e->i and Verbs with Irregular "yo" Forms"

Due: 10/24 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Adelante - Panorama: México
Due: 10/24 at 11:59 p.m.	Discussion: Initial Post: Archeological Sites in Mexico
Due: 10/26 at 11:59 p.m.	Discussion: Response: Archeological Sites in Mexico
Due: 10/26 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 4.3: Stem Changing Verbs e-> i
Due: 10/29 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 4.4: Verbs with Irregular 'yo' Forms
Due: 10/30 at 11:59 p.m.	Test on <i>Adelante</i> VHL: Lección 4

Module 11: October 31 – November 6: "Lección 5: Vacations, Verb "Estar" with Conditions and Emotions, and the Present Progressive"

Due: 10/31 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Adelante - Panorama: Puerto Rico
Due: 10/31 at 11:59 p.m.	Discussion: Initial Post: Puerto Rico: Territory of the United States
Due: 11/2 at 11:59 p.m.	Discussion: Response: Puerto Rico: Territory of the United States
Due: 11/2 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Contextos: "Las vacaciones" and Fotonovela: "¡Vamos a la playa!"
Due: 11/5 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 5.1: "Estar" with Conditions and Emotions, and Estructura 5.2: The Present Progressive

Due: 11/6 at 11:59 p.m.	Quiz: Lección 5
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Module 12: November 7 - 13: "Lección 5 - Verbs "Ser" and "Estar," Direct Object Nouns and Pronouns, Speaking Assessment 3, and Composition 2"

Due: 11/7 at 11:59 p.m.	Assignment: Speaking Assessment 3: Vacaciones y estaciones
Due: As scheduled	Speaking Assessment on Skype: Speaking Assessment 3: Vacaciones y estaciones
Due: 11/9 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 5.3: "Ser" and "Estar" and Estructura 5.4: Direct Object Nouns and Pronouns
Due: 11/12 at 11:59 p.m.	Assignment: Composición 2 - First Draft: Vacations
Due: 11/13 at 11:59 p.m.	Test on <i>Adelante</i> VHL: Lección 5

Module 13: November 14 - 20: "Lección 6 - Shopping, "Saber" and "Conocer," and Indirect Object Pronouns"

Due: 11/15 at 11:59 p.m.	Schedule Dialogue with your Partner: Cuando vas de compras
Due: 11/16 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Contextos: ¡De compras! and Fotonovela: En el mercado
Due: 11/19 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 6.1: "Saber" and "Conocer," and Estructura 6.2: Indirect object pronouns
Due: 11/20 at 11:59 p.m.	Quiz: Lección 6
Due: 11/20 at 11:59 p.m.	Record Dialogue with your Partner: Cuando vas de compras

Module 14: November 21 - 27: ¡Feliz Día de Gracias! Happy Thanksgiving!

No exercises are due this week	
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Module 15: November 28 – December 4: "Preterite Tense of Regular Verbs and Demonstrative Adjectives and Pronouns"

Due: 11/28 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Adelante - Panorama: Cuba
Due: 11/28 at 11:59 p.m.	Discussion: Initial Post: A Famous Cuban
Due: 11/30 at 11:59 p.m.	Discussion: Response: A Famous Cuban
Due: 11/30 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 6.3: Preterite Tense of Regular Verbs
Due: 12/3 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Estructura 6.4: Demonstrative Adjectives and Pronouns
Due: 12/4 at 11:59 p.m.	Assignment: Composición 2 - Final Draft: Vacations

Module 16: December 5 - 11: "Review for Partial Exam 2"

Due: 12/6 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Review: Lección 4
Due: 12/8 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Review: Lección 5
Due: 12/11 at 11:59 p.m.	Exercises on <i>Adelante</i> VHL: Review: Lección 6

Module 17: December 12 - 15: "Partial Exam 2"

Due: 12/15 at 11:59 p.m.	Exam: Partial Exam 2
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Note: The schedule is subject to change in the event of extenuating circumstances. You are expected to check announcements regularly and adhere to the established course deadlines.

Grading Policy

Graded Course Activities

- Homework has to be completed on the *Adelante* website. The due date is marked in the calendar above and in each module on Canvas. Please do not wait for the last moment to do this work. Please note that all exercises completed on the *Adelante* website can be submitted a maximum of two times (except exercises with two options-answers and open-ended answers). The system will record the highest grade. You may submit exercises late with a 25% per day penalty.
- There will be 6 quizzes to cover each chapter. They will be taken on Canvas. The due date is marked in the calendar, and in each module on Canvas. Please do not wait for the last moment to complete them. The lowest grade quiz will be dropped (this is calculated right from the start of the semester on Canvas). Quizzes will be available to be completed starting Monday at 7:00 am of the week they are assigned. No make-ups are permitted.
- There will be 4 tests to cover chapters 1, 2, 4, and 5. They will be taken on the *Adelante* website. The due date is marked in the calendar, and in each module on Canvas. Please do not wait for the last moment to complete them. Tests will be available to be completed starting Monday at 7:00 am of the week they are assigned. No make-ups are permitted.
- There will be 2 partial exams. Partial Exam 1 will cover chapters 1, 2, and 3 and partial Exam 2 will cover chapters 4, 5, and 6. They will be taken on Canvas. The due date is marked in the calendar, and in each module on Canvas. Exams will be available to be completed starting Monday at 7:00 am of the week they are assigned. Please do not wait for the last moment to complete them. No make-ups are permitted.
- There will be 3 Speaking Assessments. They will be taken on Skype. The due date is marked in the calendar, and in each module on Canvas. Please do not wait for the last moment to schedule them. No make-ups are permitted.
- There will be 3 Dialogues with a Partner. They will be taken on Canvas. The due date is marked in the calendar, and in each module on Canvas. Please do not wait for the last moment to schedule them. No make-ups are permitted.
- There will be 2 compositions. You have to turn in a first and a final draft in order to get 100% of the credit. They have to be turned in on Canvas. When you submit an acceptable first draft (a document that IS NOT the result of applying automatic translators), you will receive 50% of the full credit. In order to get the remaining 50% you must make the changes your

instructor marked on your first draft and submit a final draft on time. The due date is marked in the calendar, and in each module on Canvas. Please do not wait for the last moment to complete them. No make-ups are permitted.

- There will be 5 discussions in which you have to participate on the Discussion Board on Canvas. The due date is marked in the calendar, and in each module on Canvas. Please do not wait for the last moment to schedule them. No make-ups are permitted. Early submissions are accepted and appreciated.
- The weight for every category is as follows:

○ Homework	25%
○ Quizzes	10%
○ Tests	10%
○ Exams	20%
○ Compositions	10%
○ Speaking Assessments	10%
○ Dialogues with partner	10%
○ <u>Discussions</u>	<u>5%</u>
○ Total	100%

Note: Hardware and software problems such as internet service failures, electricity outages, computer crashes, etc. can occur. However, they are not legitimate excuses for not submitting your activities on time.

Grading Scale	100%-93%	A	76%-73%	C
	92%-90%	A-	72%-70%	C-
	89%-87%	B+	69%-67%	D+
	86%-83%	B	66%-60%	D
	82%-80%	B-		
	79%-77%	C+	59 and below	F

Grade Posting Policy

In general, you should expect to receive feedback on assignments within 72 hours of submission. Exceptions to this will be noted in the course announcements in Canvas.

Course Policies/Guidelines

Netiquette

The discussion boards are created to provide an opportunity for students to actively engage in meaningful conversation on a particular topic or issue. You are encouraged to provide your honest viewpoint, but be respectful of the views of your classmates.

Do's

1. Do use correct grammar and spelling.
2. Do read the prompt, reflect on what you would like to say, and review what you've written before posting!
3. Do respect the privacy, beliefs, and opinions of your classmates.
4. Do challenge each other's ideas but not each other personally.

5. Do remember to treat others as you would want to be treated.
6. Do stick to the discussion prompt at hand when posting to a forum.
7. Do use humor and sarcasm carefully. Students cannot see your facial expressions or hear any voice inflections.

Don'ts

1. Don't type in ALL CAPS. This is regarded as shouting.
2. Don't rant or flame. This is not the place to vent your anger or start a fight.
3. Don't make inappropriate comments. Objectionable, sexist, or racist language will not be tolerated.

In the discussion forums you will post assignments and discuss your work with others in the class or in your groups. These are public forums, so whatever is posted can be seen by everyone in the course, including the instructors. If you want to send a private message, use individual email.

University Policies

Academic Honesty Policy

The pursuit of truth demands high standards of personal honesty. Academic and professional life requires a trust based upon integrity of the written and spoken word. Accordingly, violations of certain standards of ethical behavior will not be tolerated at Xavier University. These include theft, cheating, plagiarism, unauthorized assistance in assignments and tests, unauthorized copying of computer software, the falsification of results and material submitted in reports or admission and registration documents, and the falsification of any academic record including letters of recommendation. All work submitted for academic evaluation must be the student's own. Certainly, the activities of other scholars will influence all students. However, the direct and unattributed use of another's efforts is prohibited, as is the use of any work untruthfully submitted as one's own.

Copyright Policy

Copyright laws and fair use policies protect the rights of those who have produced the material. To help you familiarize yourself with copyright and fair use policies, the University encourages you to visit the [library copyright Web page](#) and download the following for reference purposes:
http://www.xavier.edu/library/copyright/copyright_policy_2009.pdf

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Students with Disabilities

Any participant who feels he/she may need an accommodation based on the impact of a documented disability should notify the course facilitator and contact Cassandra Jones in the Learning Assistance Center at 513-745-3280 or e-mail jonesc20@xavier.edu to coordinate reasonable accommodations